

# MEETING MINUTES

## CJCC STEERING COMMITTEE MEETING

---

Date: March 8, 2024

Time: 1:11pm

Meeting called to order by: Donna Jo Maki

---

### IN ATTENDANCE

Donna Jo Maki, Sgt. James Yanecek, Margaret Fontana, Joy Gossman, Bruce Johnson, Dulce Ortiz, Celeste Flores, Marc Jones, Eric Rinehart, and Holly Kerr

### DISCUSSION

1. All were welcomed and it was determined that a quorum was present.
2. The February 16<sup>th</sup> meeting minutes were presented and motioned for approval by Bruce Johnson, Seconded by Eric Rinehart with all approving.
3. Donna Jo Maki asked for assistance from members of the Steering Committee for red lining the by-laws. Holly Kerr offered to help and Eric Rinehart said he would take that assignment on.
4. The March 20, 2024 public CJCC meeting location was discussed as to possibly moving it from the Lake County Sheriff's Office Training Center. It was agreed to continue with that location but additional discussion about having a meeting at the Round Lake Beach Civic Center, Waukegan library, CLC or Mano a Mano in Round Lake would continue.
5. The March 20, 2024 CJCC agenda was discussed and it was agreed that it would only contain the proposed bylaw changes and a discussion on the Lake County migrant issue would be postponed to a future CJCC Council meeting.
6. Bylaws Review/Revision: There was a lengthy discussion on the current CJCC Bylaws. Bruce Johnson, Dulce Ortiz, and Celeste Flores, members of the Bylaw Committee provided explanation of the proposed changes.
  - a. Article 1 (Page 1): removal of the word "citizen" and added "CJCC or" before Council.
  - b. Article III: Section C: Role: struck the words "to public policy boards" and "juvenile and".

- c. Article IV: Section A: Membership by Position: Changed the maximum number of Council members from 30 to 21, added: members are appointed by the Sheriff, staggered term limits, and replacement of members filling current terms. A new section was added: Definitions, Justice Impacted Individual, Justice Impacted Community Member, and Other Member, Organizations, Partner. The discussion included not limited Justice Impacted to only those incarcerated, but also those who were arrested, charged, or convicted. The positions of 19<sup>th</sup> Judicial Circuit Designee, Lake County Juvenile Justice Coordinating Council, 19<sup>th</sup> Judicial Circuit Adult Probation Director, A Safe Place, Nicasa Behavioral Health Services, Waukegan Township, Coalition to Reduce Recidivism, Victim Advocate, Community Members, Formerly Justice Impacted Individuals, 19<sup>th</sup> Judicial Circuit Juvenile Probation Director, Illinois General Assembly member of designee, and Other members may include but are not limited to: League of Women Voters of Lake County, Waukegan Main Street, Faith in Place, Waukegan Public Schools, United Way, Switch Lanes, Legacy Re-Entry Foundation, Mano a Mano Family Resource Center, Round Lake Beach Police Department, Mayor of North Chicago, Waukegan Park District and others as deemed appropriate by the membership were stricken from CJCC Council named members and three (3) Justice Impacted Individuals, three (3) Justice Impacted Community Members, and four (4) Other Member, Organization, Partner were added.
- d. Article IV Section B: Voting Members: Add all Steering Committee and Council Members are voting members and requirement to attend 50% of the CJCC meetings in a year. Added 2/3 vote for removal of members with ten (10) days notice according to Article V Section E, Voting Without Meeting.
- e. Section B Ex Officio Members: Removed Sheriff's Chief of Staff and additional staff leaving support staff as non-voting members.
- f. Section C: Removal: added Ex Officio member removal by 2/3 votes with ten (10) days notice according to Article V Section E. Voting Without Meeting.
- g. Article V Section A: Regular Meetings: Added requirement to meet at least four (4) times per year, removed requirement to meet in March, June, September (Annual Meeting: Election of Officers) and December.
- h. Section B: Meeting Location: Title added
- i. Section C: Annual Meeting: added "CJCC" to title, and requirement to have an annual meeting once per year, removing the requirement to hold the annual meeting in September.
- j. Section G: Designees: Added "all" and removed "Council" before the word "meetings" in the first sentence.
- k. Section H: Alternate: Added "at all meetings" at the end of the first sentence.
- l. Section J: Convening Special Meetings: Added "confirmed by email or positive phone contact" to the end of the sentence.

m. Section H: Meeting Documentation: added "or Chair designee" to the end of the sentence.

(The Steering Committee meeting lost its quorum due to the meeting exceeding its planned one hour. The discussion continued in the absence of a quorum.)

n. Article VI: Authority and Duties, Section A: Chair: Added "in instances when the chair cannot attend a meeting, another member designated by the Chair will preside over the meeting."

o. Section B: Co-Chair: removed "in instances when the chair cannot attend a meeting, the Co-Chair of the Council or another member designated by the Chair will preside over the meeting."

p. Article VIII: Committees: Added "all (committees, sub-committees) and members may meet with individuals, community-based organizations, subject matter experts, educational and research institution, and other community groups to gather information and explore innovative strategies." And removed requirement to meet quarterly.

q. Section B: Nominating Committee was added, with appointment by Sheriff, staggered term limits and replacement of members filling remaining time of terms. Added "the Sheriff reserves the right to the final selection of all Council Members and Steering Committee Members."

r. Section C: Steering Committee: reduced the number of steering committee members from twelve (12) to nine (9), appointed by the Sheriff, adding term limits, and replacement filling existing terms. Added Requirement to meet with "individuals, community-based organization, subject matter experts, educational and research institutions, and other community groups to gather information and explore innovative strategies." Added drafting agenda and submitting to Chair for approval requirement. Steering Committee membership added Chair, Co-Chair, Secretary, three (3) Justice Impacted Individuals, two(2) Justice Impacted Community members, and two (2) Other Member, Organization, Partner. Removed the named positions of: Lake County Sheriff, Lake County State's Attorney, Lake County Coroner, Lake County Public Defender, 19<sup>th</sup> Judicial Circuit Designee, Adult Probation Director, Sarah Knizhnik, Illinois Coalition to Reduce Handgun Violence, Bruce Johnson, Chief Executive Officer Nicasa Behavioral Health Services, Celeste Flores, Faith in Place, Dulce Ortiz, Executive Director, Mano a Mano Family Resource Center, Marc Jones, Waukegan Park District, President, Lake County Chiefs of Polie Association or his/her designee.

s. Section C: Other Committees as Needed: Added "The Chair may convene other Committees as needed" and removed the Bylaw Committee, Data Committee, Bond Reform Committee, Substance Abuse and Mental Health Committee and Re-Entry Committee.

t. Article XI: Amendment of Bylaws: Added "Should any of the provisions or portions of these bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these bylaws shall be unaffected by such holding.

These by-laws shall be in full force and effect upon approval or revisions by the Board of Directors.

All prior by-laws are repealed and superseded by these by-laws except that the Board of Director may validate any actions taken hereafter pursuant to prior bylaws for the purpose of effecting a transition" and signature line/date for Chair and Co-Chair.

7. A next meeting date was not determined.

The meeting was adjourned at 2:53 pm.